

## WASTE COLLECTION PERMIT

### Waste Management (Collection Permit) Regulations, 2007 as amended

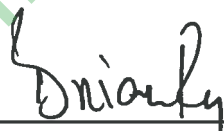
Offaly County Council as the National Waste Collection Permit Office being a nominated authority under Section 34(1)(aa) of the Waste Management Act 1996, has granted a waste collection permit to:

|                                |                                                                        |
|--------------------------------|------------------------------------------------------------------------|
| <b>Applicant Name:</b>         | <b>Ted O'Donoghue &amp; Sons Ltd</b> (herein called the permit holder) |
| <b>Trading As:</b>             | <b>O'Donoghue Waste;Eazy Bin</b>                                       |
| <b>Permit Number:</b>          | NWCPO-10-04763-06                                                      |
| <b>Address:</b>                | Mountain View House Waterfall Co. Cork                                 |
| <b>Valid From:</b>             | 2/12/15                                                                |
| <b>Valid to and Expires on</b> | 1/12/20                                                                |

Offaly County Council as the National Waste Collection Permit Office, may at any time review, and subsequently amend the conditions under Section 34A of the Waste Management Act 1996 and the Local Authority will give notice in writing of such intention to the permit holder. Otherwise an application for the renewal of this permit shall be made at least 60 working days prior to the expiry date of this permit to the **National Waste Collection Permit Office, Offaly County Council, Áras an Chontae, Charleville Road, Tullamore, Co. Offaly.**

The permit holder, subject to the attached schedule of conditions is authorised by this permit to only collect the waste type(s) specified in Appendix A within the Local Authority areas specified in Appendix D, and to transfer waste to the facilities outlined in Appendix B, using vehicle(s) specified in Appendix C.

Signed:



Administrative Officer

Date:

2/12/15

## REASON FOR THE DECISION

Offaly County Council as the National Waste Collection Permit Office is satisfied, on the basis of the information made available by the applicant, that subject to compliance with the conditions of this permit, the activity will not cause environmental pollution and the grant of this permit is consistent with the objectives of the current National Hazardous Waste Management Plan and the objectives of the current Eastern-Midlands Region Waste Management Plan, Southern Region Waste Management Plan and/or Connacht-Ulster Region Waste Management Plan as applicable to the Local Authority areas where waste is collected.

In reaching this decision, Offaly County Council as the National Waste Collection Permit Office has considered the application and supporting documentation received from the applicant and valid submissions received from the relevant Local Authorities, the Environmental Protection Agency (EPA) and other parties.

## INTERPRETATION

Unless otherwise specified, all terms in this permit should be interpreted in accordance with the definitions in the Waste Management Act 1996 (the Act), and its associated regulations (as may be amended or replaced from time to time) or as defined in this permit.

References to any enactment, statutory instrument (including any bye-law), each as defined by the Interpretation Act 2005, or a regulation, directive or decision of a European Union institution in this permit shall include amendments and replacements.

References in this permit to the NWCPO means Offaly County Council as the National Waste Collection Permit Office as the nominated authority for all regions under Section 34(1)(aa) of the Waste Management Act 1996 and pursuant to Article 4(2) of the Waste Management (Collection Permit) Regulations, 2007 as amended, or such other authority as may be nominated under this provision.

## CONDITIONS

### 1. Scope of Permit

1.1 The permit holder is authorised to collect only the wastes specified in Appendix A in the Local Authority areas specified in Appendix D, or such later revision to the said appendices as the NWCPO may issue by way of revision.

1.2 The permit shall be read in conjunction with such bye-laws for the time being in force as referred to in condition 2.7 of this permit.

1.3 The permit holder shall give notice in writing to the NWCPO of any proposed changes in the waste collection activity in advance of any such change coming into effect. The permit holder shall obtain the written agreement of the NWCPO before implementing any such change.

1.4 This permit and any condition imposed therein shall not relieve the permit holder of any statutory obligations.

1.5 Any non-compliance with the conditions of this permit is an offence under the Waste Management (Collection Permit) Regulations, 2007 as amended and Section 34(1) of the Waste Management Act 1996.

### 2. Management of the Activity

2.1 Without prejudice to its obligations under this permit, the permit holder shall at all times ensure that it carries on its waste collection activities in a manner that is consistent with the objectives of the current National Hazardous Waste Management Plan and with the objectives of the current Waste Management Plans as applicable to the Local Authority areas where waste is collected.

2.2 The permit holder shall ensure that where waste collected under this permit is transferred to a facility for the purpose of a recovery or disposal activity:

- i. There is in force a waste licence, facility permit, certificate of registration or IPPC licence in relation to the carrying on of the activity concerned at that facility; unless such activities are exempted from regulation under the Waste Management Act 1996.
- ii. That planning permission, or a certificate of exemption from such permission, is in place for such a facility.

2.3 The permit holder may not transfer waste to a facility under condition 2.2 of this permit unless the waste activity at that facility is authorised under:

- i. Section 39(1) of the Act, in the case of a facility subject to licensing, or
- ii. Section 82 of the Environmental Protection Agency Acts, 1992 to 2007 or
- iii. Article 4 of the Waste Management (Permit Regulations), 1998 in the case of an activity specified in Part I or Part II of the First Schedule of the said Regulations, or
- iv. Article 6 of the Waste Management (Facility Permit and Registration) Regulations, 2007 and the Waste Management (Facility Permit and Registration) (Amendment) Regulations, 2008, in the case of an activity specified in Part I and Part II of the Third Schedule, or
- v. Article 7 of the Waste Management (Registration of Sewage Sludge Facility) Regulations 2010, or
- vi. other facilities as agreed by the NWCPO.

2.4 The permit holder shall only transfer waste to the authorised facilities which are listed in Appendix B of this permit or such later revision of the said appendix as the NWCPO may issue.

2.5 Where the permit holder proposes to transfer waste to facilities other than those set out in Appendix B, the permit holder shall submit the following details in writing to the NWCPO for

inclusion in Appendix B prior to transferring any waste to such facilities in accordance with condition 2.3 above:

- i. Origin of waste material.
- ii. Description of waste including European Waste Catalogue (EWC) code.
- iii. Location, ownership details, and contact number of the authorised facility.
- iv. Waste permit or licence details of the authorised facility.
- v. Written confirmation from the operator of the authorised facility that the said waste will be accepted there.
- vi. Planning permission reference number or a certificate of exemption from such permission for the facility.

**2.6** The permit holder shall carry or cause to be carried at all times a copy of this permit including the latest revision of all appendices on each vehicle listed in Appendix C.

**2.7** Where any Local Authority, for the purposes of the proper management of waste and the prevention and control of environmental pollution, has made bye-laws relating, inter alia, to the storage, presentation and/or segregation for the purpose of and in the course of the collection of waste or for the recovery or disposal of waste in accordance with Part 19 of the Local Government Act, 2001 (in substitution for Part VII of the Local Government, 1994) or in accordance with Section 35 of the Waste Management Act 1996 (hereinafter referred to as 'bye-laws'), the permit holder shall not collect waste in the functional area of the said Local Authority unless it has been stored, presented and/or segregated in accordance with the requirement of the said bye-laws.

**2.8** Where household or commercial waste has been segregated prior to collection, the permit holder shall ensure that this fraction is separately collected in its entirety, not remixed, and transferred to a suitable authorised facility as referred to in condition 2.4 of this permit.

**2.9** The permit holder shall identify all hazards associated with the waste being collected, and shall be familiar with best practice regarding its safe movement and handling and shall adopt all necessary, reasonable and practicable safety measures accordingly.

**2.10** The permit holder shall have in place a documented Emergency Response Procedure (ERP), which shall address any emergency incident that may arise. This procedure shall provide for as a minimum, an emergency response unit, replacement vehicles and clean-up equipment in order to minimise the effects of the emergency on the environment. The permit holder shall maintain a copy of the ERP at the principal place of business of the permit holder.

**2.11** The permit holder shall ensure that all operatives employed in the waste collection activity are familiar with and comprehend the conditions of this permit and the ERP.

**2.12** The permit holder shall clean up immediately any spillage of waste, which occurs in the course of the collection operation, in a manner, which will not cause environmental pollution. The permit holder shall carry an emergency spillage kit on each vehicle listed in Appendix C, of this permit or such later revision of the said appendix as the NWCPO may issue, at all times, to deal with minor spillages.

**2.13** The permit holder shall not cause environmental pollution during the course of the waste collection activity to which this permit relates.

**2.14** The permit holder shall include their permit number, name of the issuing authority, and the name of the legal entity to whom the permit has been issued on all promotional material, dockets and correspondence issued by the permit holder in accordance with this permit.

**2.15** The permit holder shall collect, transport, store, dispose of and/or recover waste in a manner so as to prevent pollution, contamination and deterioration of groundwater in accordance with Council Directive 80/68/EEC on the protection of groundwater against pollution caused by certain dangerous substances and Directive 2006/118/EC of the European Parliament and of the Council on the protection of groundwater against pollution and deterioration and also with Council Directive 2000/60/EC of the European Parliament and of the Council establishing a framework for community action in the field of water policy.

**2.16** The permit holder shall ensure that where biowaste collected under the waste collection permit is transferred to a composting or biogas facility for the purpose of treatment and where

animal by-products form all or part of that biowaste, that the facility has been approved in writing by the nominated authority for use by the permit holder and there is in force an appropriate veterinary authorisation issued by the Minister for Agriculture and Food in accordance with Article 10 (6) of the European Communities (Transmissible Spongiform Encephalopathies and Animal By- Products) Regulations 2006 (S.I. No. 612 of 2006).

**2.17** The permit holder shall take steps to ensure that all or a specified proportion, of waste collected by the permit holder, or class or classes of such waste, is source-segregated, treated or recovered, in such manner so as to secure the objectives of all relevant Waste Management Plans applicable to the Local Authority areas listed in Appendix D and all National and EU targets for the recovery, recycling and treatment of waste.

In particular the permit holder shall ensure that waste is:

- i. Where practicable and having regard to the Waste Hierarchy, delivered to facilities which reuse, recycle or recover waste.
- ii. Presented, collected, handled and transported in a form which enables the facilities to which the waste is delivered to comply with specific conditions contained in, as the case may be, the waste licence, IPPC licence, waste facility permit or certificate of registration in relation to performance targets established for the levels of recycling or recovery of waste.

**2.18** The permit holder shall ensure that where waste that has been source segregated by the waste producer, it shall not be sent for disposal or collected, transported, mixed or handled so as to make it unsuitable for recycling or recovery by the permit holder.

**2.19** The permit holder shall ensure at all times that waste collection activities are carried out in accordance with the provisions of Council Directive 75/442/EEC of 15 July 1975 on waste as amended by Council Directive 91/156/EEC of 18 March 1991 and codified under Directive 2006/12/EC of the European Parliament and of the Council of 8 December 2003 and Directive 2008/98/EC of the European Parliament and of the Council of 19 November 2008 as applicable.

**2.20** Where the permit holder collects waste animal by-products, the collection, transport, storage, handling, processing, disposal and export of waste animal by-products shall be done in accordance with the rules set out in Regulation (EC) No. 1774/2002 as amended by Regulation (EC) No. 808/2003.

### **3. Vehicles, Skips, Containers, Trailers and Receptacles**

**3.1** The permit holder shall only use the vehicles as have been notified in writing to the NWCPO and subsequently agreed, which are listed in Appendix C to this permit or such later revision of the said appendix as the NWCPO may issue, for the purposes of the activity to which this permit relates. Vehicles listed in Appendix C may not be included in any other waste collection permit at any one time other than a waste collection permit issued to the same legal entity in a different region.

**3.2** The permit holder shall notify the NWCPO in advance, of the type and identifying mark of any collection vehicle to be owned or hired/leased and used for the collection of waste under the terms of the permit, including particulars of the relevant vehicle registration document.

**3.3** The permit holder shall notify the NWCPO of the type and identifying mark of any collection vehicle which is being hired/leased in on a temporary basis from a third party by the permit holder and used for the collection of waste under the terms of the permit, within 1 working day of the hire/lease of such a vehicle, including particulars of the relevant vehicle registration document.

**3.4** All vehicles, skips, tankers, trailers or containers used by the permit holder for the purposes of the activity to which this permit relates, shall be fit for purpose.

**3.5** All vehicles, skips, tankers, trailers, containers and receptacles used by the permit holder for the purposes of the activity to which this permit relates shall be washed down as required in an appropriate manner and at an appropriate facility so as not to cause environmental pollution.

**3.6** Each vehicle used for the purposes of the activity to which the permit relates and that is listed in Appendix C of this permit or such later revision of the said appendix as the NWCPO may issue,

shall be marked with the following information in clearly legible indelible lettering at least 75 millimetres high:

- i. Name of the permit holder.
- ii. Waste collection permit number.

Where a waste collection permit has been reviewed by the NWCPO and the permit number altered, the previous reference number will suffice as a vehicle marking until such a time as the number necessitates renewal. At that time the new "NWCPO" reference number shall be used.

The last two digits of the permit number need not be included on the vehicle marking (01, 02, 03 etc).

**3.7** Each skip, tanker, trailer or receptacle used for the purposes to which this permit relates, unless otherwise approved by the NWCPO in writing, shall be marked on at least two sides with the following information in visible, legible and indelible lettering at least 75 millimetres high:

- i. Name of the permit holder.
- ii. Waste collection permit number.
- iii. A unique identification number for the skip, tanker or receptacle.

Where a waste collection permit has been reviewed by the NWCPO and the permit number altered, the previous reference number will suffice as a receptacle marking until such a time as the number necessitates renewal. At that time the new "NWCPO" reference number shall be used.

The last two digits of the permit number need not be included on the receptacle marking (01, 02, 03 etc).

**3.8** In regions where bag collections are permitted for municipal waste the permit holder shall ensure that all bags clearly identify:

- i. Name of the permit holder.
- ii. Waste collection permit number.

**3.9** The permit holder shall ensure that all consignments of waste are appropriately covered during transit to prevent spillage, dust, litter or other nuisance.

**3.10** The permit holder when using a skip or other such receptacle (including skip bags) for the purposes of the activity to which this permit relates, shall provide the hirer with a written agreement detailing:

- i. The types of wastes, which may be placed in the skip as listed in condition 1.1 of this permit.
- ii. That the skip will be removed as soon as is practicable after it has been fully loaded unless otherwise agreed in writing with the Local Authority.

**3.11** The permit holder shall ensure that skips and other such receptacles left in a public place (as defined in the Litter Pollution Acts 1997 to 2009) shall carry reflectors or lighting so that they are clearly visible during a period when vehicles are required to be lighted.

**3.12** The permit holder shall notwithstanding the provisions of any bye-law made under Section 72 of the Roads Act 1993, ensure that skips and other such receptacles (including skip bags) left on a public road shall be sited or deposited for no more than 3 days.

**3.13** No skip, tanker, trailer or container used by the permit holder for the purposes of the activity to which this permit relates and which contains waste shall be left in a public place (as defined in the Litter Pollution Acts 1997 to 2009), other than where it is initially filled, unless it is on or attached to a mechanically propelled vehicle, which is in transit to an authorised facility listed in Appendix B of this permit or such later revision of the said appendix as the NWCPO may issue.

**3.14** The permit holder shall ensure that all wheeled bins used for the collection of municipal waste shall comply with standard IS EN840 parts 1-6, unless otherwise agreed with the NWCPO.

**3.15** All waste receptacles used for the collection of municipal waste (including separately collected fractions) shall be identified with the name, address and telephone number of the permit holder in clearly legible lettering and a unique customer reference number. The permit holder shall

supply the name and address of a customer to whom a reference number applies on request. The permit holder shall submit written details of the identification system to the NWCPO for approval on request.

**3.16** Where the permit holder provides segregated collections for different types of recyclable, compostable or recoverable materials, they shall provide waste recycling receptacles, which are designed for reuse (excluding regions where bag collections are permitted).

#### **4. Notification and Record Keeping**

**4.1** The permit holder shall notify the NWCPO in relation to any conviction for an offence prescribed under Article 21 of the Waste Management (Collection Permit) Regulations, 2007 as amended or any requirement of an order under the Waste Management Act 1996, within 5 working days of such conviction or the imposition of such a requirement.

**4.2** The permit holder shall notify the relevant Local Authority (i.e. the Local Authority in whose area the incident occurs) immediately after the occurrence of any incident connected with the waste collection activity that caused or has the potential to cause environmental pollution or a threat to human health. The permit holder shall include as part of the notification the date, time, location and a full description of the incident. The permit holder shall also send a written record of the incident to the NWCPO within 1 week of the incident. This written record of the incident shall include the following information:

- i. The date, time and location of the incident.
- ii. A full description of the incident.
- iii. Details of any measures taken to prevent or reduce environmental pollution or harm to human health which was caused or may be caused by the incident.
- iv. Details of steps taken to avoid recurrence of similar incidents.

**4.3** The permit holder shall compile and maintain specified records for the collection of waste, for a period not less than 7 years, records for non-household kerbside waste shall include as a minimum the following:

- i. European Waste Catalogue (EWC) code for each waste type and indicate whether or not the waste is hazardous.
- ii. Description of waste.
- iii. Quantity (in units of tonnes or litres) of waste collected.
- iv. The Local Authority area of origin of the waste.
- v. The source of the point of collection of waste.
- vi. The name, address and licence, permit or certificate of registration number of the authorised waste facility to which the consignment of waste will be delivered.
- vii. The nature of the activity carried on at the authorised waste facility to which waste is delivered (i.e. treatment, recovery or disposal).
- viii. The name and waste collection permit number of the permit holder.
- ix. Date of waste collection.
- x. Waste collection vehicle registration number.
- xi. Customer name and address.
- xii. Signature of the vehicle driver.
- xiii. Signature of a representative of the authorised waste facility.

**4.4** The permit holder shall use a docket system to compile the records as outlined in condition 4.3. An individual docket record shall accompany each waste load on the vehicle that the waste docket refers to until control of the waste is transferred to an authorised facility specified in Appendix B of this permit. The permit holder shall also maintain up-to-date summaries of the information in condition 4.3 in respect of waste collected by the permit holder in each calendar month. The dockets/records must be maintained at the principal place of business for a period not less than 7 years. These records shall be available for inspection at the principal place of business during normal working hours by authorised officers of any relevant Local Authority and any other person authorised under Section 14 of the Waste Management Act 1996. The permit holder shall comply with the provisions of this condition unless otherwise agreed in writing by the NWCPO.

**4.5** The permit holder shall, not later than 28 February in each year furnish to the NWCPO in such form as may be specified by the NWCPO an Annual Report (AR) in respect of waste collection activities carried out by the permit holder in the preceding calendar year or part thereof, as the case may be. The AR shall be a summary of the records maintained under condition 4.4 of the permit. The AR shall contain the following information, in summary form, in respect of waste collected by the permit holder in the preceding calendar year:

- i. Local Authority area of origin of waste.
- ii. Source of waste.
- iii. European Waste Catalogue (EWC) code for each waste type and indicate whether or not the waste is hazardous.
- iv. Description of waste.
- v. Quantity (in tonnes) of each waste type collected.
- vi. Destination of waste (authorised facility name and address).
- vii. Waste licence, permit or certificate of registration register reference number of facilities to which waste is delivered.
- viii. Country of destination (if exported abroad).
- ix. The TFS notification number if the waste is exported abroad.

The completed form shall be submitted by the 28 February each year in respect of the preceding calendar year to the NWCPO in a format as may be specified by the NWCPO.

The information specified above may be used for local, regional and national reporting and to produce community statistics on the generation, recovery and disposal of waste as set out by Regulation (EC) 2150/2002.

**4.6** A copy of all correspondence sent to and received from the NWCPO regarding this waste collection permit shall be kept at the address of the principal place of business for at least 7 years following the date on which the correspondence is sent or received respectively and shall be made available for inspection by any authorised person.

**4.7** All communications from the permit holder to the NWCPO shall be addressed in writing by the permit holder to the following address: National Waste Collection Permit Office, Offaly County Council, Áras an Chontae, Charleville Road, Tullamore, Co. Offaly, or by email to [contactus@nwcpo.ie](mailto:contactus@nwcpo.ie) unless otherwise specified. This condition does not apply in respect of the Annual Report as described in condition 4.5.

## **5. Charges and Financial Provisions**

**5.1** The permit holder shall defray or contribute towards any costs as may reasonably be incurred by the NWCPO or any relevant Local Authority as prescribed in Articles 14 and 20(3)(d), of the Waste Management (Collection Permit) Regulations, 2007 as amended, other than required under Article 8 and in accordance with the third schedule of the Waste Management (Collection Permit) Regulations, 2007 as amended, and which costs shall not exceed the actual expenditure reasonably incurred by the authority in inspecting, monitoring, auditing, enforcing or otherwise performing any functions in relation to the activity.

**5.2** The permit holder shall effect and maintain appropriate and adequate policies of insurance insuring him or her in respect of any liability on his or her part to pay damages or costs on account of injury to person or property arising from the activities concerned.

**5.3** Without prejudice to the foregoing, the minimum level of indemnity to be maintained by the permit holder shall be to the value of €6,500,000 for Public Liability Insurance including cover for sudden and unforeseen pollution and €6,500,000 for third party property damage Motor Insurance. In both cases noting an indemnity to Offaly County Council as NWCPO.

## 6. Conditions by Waste Type

### 6.1 Commercial and Industrial Waste

**6.1.1** The permit holder shall, in accordance with this permit and in particular in accordance with the provisions of condition 2.7 hereof, implement and maintain a system for the collection of segregated dry recyclables from commercial and industrial premises.

**6.1.2** Source separated waste shall not be mixed or remixed during collection.

**6.1.3** Where a Local Authority has made bye-laws requiring the separate collection of the biodegradable fraction of municipal waste from commercial and industrial premises, the permit holder shall implement and maintain a system for the kerbside collection of biodegradable waste from commercial and industrial premises within the functional area of that Local authority.

**6.1.4** The permit holder shall provide separate receptacles for packaging waste, which has been segregated in accordance with the European Union (Packaging) Regulations, 2014.

**6.1.5** The permit holder shall not collect packaging waste for disposal from a producer, without first receiving a written declaration as required under Article 31(1)(b) of the Waste Management (Packaging) Regulations, 2007 or as amended.

**6.1.6** The permit holder shall ensure that food waste is collected, treated and recycled in accordance with the Waste Management (Food Waste) Regulations, 2009 as amended.

### 6.2 Construction & Demolition Waste

**6.2.1** The permit holder shall not mix or remix source-segregated construction and demolition wastes during collection and transport to ensure compliance with national targets for the recovery, recycling and re-use of construction and demolition wastes.

**6.2.2** The permit holder shall, where appropriate, ensure that loads containing dry, fine, materials are properly covered (closed or sheeted) or sprayed prior to transport to prevent nuisance.

**6.2.3** The permit holder shall ensure that no waste is deposited on the public road during the collection and transportation of the waste.

**6.2.4** The permit holder shall not collect soil contaminated with hydrocarbons, hazardous waste or dangerous substances, unless permitted to do so in accordance with condition 1.1 and as listed in Appendix A.

**6.2.5** The permit holder shall ensure that no pollutants or other waste types are allowed to contaminate loads destined for recovery, recycling or reuse. The permit holder shall transfer contaminated loads to authorised facilities where segregation/treatment can be carried out.

**6.2.6** The collection of construction and demolition wastes that are hazardous in nature is additionally subject to the conditions specified for hazardous wastes.

**6.2.7** The permit holder shall only transfer the control of gypsum wastes to an authorised person for recovery or for disposal in accordance with the Council Decision of 19 December 2002 establishing criteria and procedures for the acceptance of waste at landfills pursuant to Article 16 of and Annex to Directive 1999/31/EC [2003/33/EC].

### **6.3 End of Life Vehicles**

**The Permit Holder is not authorised to collect this Waste Type**

### **6.4 Hazardous Waste**

**The Permit Holder is not authorised to collect this Waste Type**

### **6.5 Bulky Municipal Waste**

**6.5.1** The permit holder is permitted to collect municipal bulky waste items for recovery, reuse, recycling or disposal, that are generally too large to be accommodated in a 240 litre wheeled bin. The permit holder shall only collect bulky waste items by previous arrangement with the customer. It is the responsibility of the permit holder to inform the customer about the collection arrangements and unless the permit holder has an alternative written agreement with the NWCPO, arrangements must include an instruction for the customer to store the bulky waste items within the curtilage of their premises prior to collection.

### **6.6 Household Waste (Door to Door Kerbside Collections)**

#### *Service Provision*

**6.6.1** On and after 1 July, 2016 permit holders shall only collect household kerbside waste in approved receptacles which are designed for reuse, with the exception of the collection of such waste in specific areas designated by a local authority as being only suitable for the collection of such waste in non-reusable receptacles such as bags.

**6.6.2** Where a permit holder collects household kerbside waste, the permit holder shall provide a separate receptacle for each waste fraction namely, residual, recyclables and, where appropriate, food and bio-waste. The frequency of collection shall be as follows:

- Residual Waste – in line with the European Union (Household Food Waste and Bio-waste) Regulations 2015
- Recyclable Waste – in line with the Waste Management (Collection Permit) (Amendment) Regulations 2015
- Food and Bio-Waste - in line with the European Union (Household Food Waste and Bio-waste) Regulations 2015

**6.6.3** The permit holder shall ensure that food and bio-waste from households is collected and managed in accordance with the European Union (Household Food Waste and Bio-waste) Regulations 2015.

**6.6.4** On and after 1 July, 2015 permit holders shall provide for the collection of at least the recyclable waste materials listed in Appendix E of this permit or such later revision to the said appendix as the NWCPO may issue. The dry recyclable capacity offered must be at least equal to the residual waste capacity offered.

**6.6.5** No Condition.

**6.6.6** Permit holders collecting household kerbside waste shall return emptied waste containers to the designated collection point or to the boundary of the premises from which it was collected, insofar as is practicable.

**6.6.7** The permit holder shall interpret waste collected from multi-unit dwellings (e.g. apartments) to be household kerbside waste and the conditions of this permit relevant to household kerbside waste shall be complied with in that regard. Communal bins at multi-unit dwellings are allowed.

provided segregated waste is collected in appropriate receptacles and in accordance with Condition 6.6.2.

**6.6.8** Permit holders shall prepare and maintain a customer charter for household kerbside waste collection in the form set out in the sixth schedule of the Waste Management (Collection Permit) (Amendment) Regulations, 2015, or a form substantially to the like effect, to the satisfaction of the nominated authority. Each permit holder shall submit a customer charter for household kerbside waste collection to the NWCPO within 1 month of the date of grant of this permit, for approval and to facilitate publication on the NWCPO website. Any amendments or updates to the customer charter shall be submitted to the NWCPO within one week of the amendments or updates in order to facilitate publication of the revised charter on the NWCPO website.

**6.6.9** In the case of a customer ceasing service or changing service the permit holder shall collect or arrange the collection of old bins within one month of being notified of the cessation of the service by any party, unless the permit holder can provide evidence that alternative arrangements have been made with the customer regarding the collection of the bins. Where there is waste in the bin at the time of collection, the permit holder shall continue to remove the bins including the bin contents. The charge for this service remains the responsibility of the customer.

**6.6.10** Where the permit holder collects household kerbside waste, the permit holder shall implement an annual education and awareness programme for its customers. The NWCPO may specify the format of the education and awareness programme following consultation with the waste sector.

#### *Vehicle Weighing Systems*

**6.6.11** On and after 1 July, 2015, permit holders shall weigh each and every collection of household kerbside waste collected separately in approved receptacles designed for reuse.

**6.6.12** On and after 1 July, 2015, permit holders shall use and maintain a weighing system to weigh household kerbside waste which has an EC Type Approval under the Measuring Instruments Directive (2004/22/EC) or a National Type Approval granted prior to the coming into force of the Measuring Instruments Directive (2004/22/EC), in accordance with the Legal Metrology (General) Regulations 2008, to weigh each and every collection of kerbside household waste collected separately in receptacles designed for reuse.

**6.6.13** On and after 1 July, 2015, permit holders shall only use a weighing system to collect household kerbside waste in accordance with Condition 6.6.12 of accuracy Class Y (b) or better, where such a weighing system shall have a resolution of 1 kilogramme (kg) or better, for weighing approved receptacles designed for reuse with a volume of 360 litres or less and a resolution of 5 kilogrammes [kg] or better for weighing approved receptacles designed for reuse with a volume of greater than 360 litres, in accordance with the Legal Metrology (General) Regulations 2008.

**6.6.14** On and after 1 July, 2015 permit holders shall only use vehicles which have been fitted with a weighing system which is in accordance with Conditions 6.6.12 and 6.6.13 to collect household kerbside waste collected separately in receptacles designed for reuse.

**6.6.15** In the event of a weighing system break down or malfunction, permit holders shall record the matter as an incident in accordance with Condition 4.2 and notify the NWCPO by the end of the working day of the breakdown, and in such format as may be required by the NWCPO.

#### *Reporting*

**6.6.16** On and after 1 July, 2015, permit holders shall report the weight of each collection of household kerbside waste collected, to the person or persons who presented the waste for collection (this can include a management company in the case of multi-unit dwellings (e.g. apartments) in writing or by electronic means. These weights shall be reported at a frequency of not less than once every month.

**6.6.17** The permit holder shall compile and maintain specified records for the collection of household kerbside waste, for a period not less than 7 years, records shall include as a minimum the following:

- i. Date of waste collection.
- ii. Waste collection vehicle registration number.
- iii. The Local Authority area of origin of the waste.
- iv. Customer name and address.
- v. Identification of the customer as a household or apartment unit
- vi. Type of receptacle used by each customer for each waste fraction
- vii. European Waste Catalogue (EWC) and description of waste (residual, recyclable, food/bio-waste, glass etc.)
- viii. Quantity (in units of tonnes) of waste collected.
- ix. The name, address and licence, permit or certificate of registration number of the authorised waste facility to which the consignment of waste was delivered.

**6.6.18** The permit holder shall use an electronic data management system to compile the records as outlined in condition 6.6.17. These records shall be available for inspection at the principal place of business during normal working hours by authorised officers of any relevant Local Authority and any other person authorised under Section 14 of the Waste Management Act 1996. The permit holder shall comply with the provisions of this condition unless otherwise agreed in writing by the NWCPO.

**6.6.19** The permit holder shall, not later than 28 February in each year furnish to the NWCPO in such form as may be specified by the NWCPO an Annual Report (AR) in respect of waste collection activities carried out by the permit holder in the preceding calendar year or part thereof, as the case may be. The AR shall be a summary of the records maintained under condition 6.6.17 of the permit. The AR shall contain the following information, in summary form, in respect of waste collected by the permit holder in the preceding calendar year:

- i. Local Authority area of origin of waste.
- ii. Source of waste (household or apartment).
- iii. European Waste Catalogue (EWC) code for each waste type.
- iv. Description of waste (residual, recyclables, food/bio-waste, glass etc).
- v. Quantity (in tonnes) of each waste type collected.
- vi. Destination of waste (authorised facility name and address).
- vii. Waste licence, permit or certificate of registration register reference number of facilities to which waste was delivered.
- viii. Country of destination (if exported abroad).
- ix. The total number of households and apartment units served with kerbside collection and totals for each segregated fraction of waste (e.g. residual, recyclables, food & bio waste, glass) and the types of receptacles used, for each fraction reported, per each Local Authority functional area.

The information specified above may be used for local, regional and national reporting including being used to produce community statistics on the generation, recovery and disposal of waste as set out by Regulation (EC) 2150/2002.

**6.6.20** The permit holder shall maintain a complaints register and procedure for dealing with customer complaints. This register shall be available for inspection at the principal place of business during normal working hours by authorised officers of any relevant Local Authority and any other person authorised under Section 14 of the Waste Management Act 1996.

## **6.7 Sludges for Agriculture and Septic Tank Waste**

**The Permit Holder is not authorised to collect this Waste Type**

## **6.8 Waste Electrical and Electronic Equipment**

**6.8.1** The permit holder shall ensure that Waste Electrical and Electronic Equipment (WEEE) is collected, treated and recycled in accordance with the WEEE Directive 2002/96 EC as amended

by Directive 2003/108 EC.

**6.8.2** WEEE shall only be collected, handled, transported and stored in a manner so as to avoid damage that would prevent equipment or components from being reused, recycled or recovered. The permit holder shall transport fluorescent tubes in suitable containers to prevent damage in transit.

**6.8.3** WEEE shall only be transported to a designated civic amenity site, collection point or authorised facility in accordance with condition 2.4.

**6.8.4** Where WEEE collected by the permit holder is of a hazardous nature as defined in the European Waste Catalogue (EWC), the permit holder shall adhere to the special conditions relating to collection of hazardous waste.

**6.8.5** The permit holder shall not crush hazardous WEEE or remove hazardous substances and components prior to treatment and de-pollution.

## **6.9 Waste Oils**

**The Permit Holder is not authorised to collect this Waste Type**

## **6.10 Waste Tyres**

**The Permit Holder is not authorised to collect this Waste Type**

## **6.11 Waste Batteries and Accumulators**

**6.12.1** Batteries and accumulators shall only be collected, handled, transported and stored in a manner so as to avoid damage that would prevent equipment or components from being reused or recovered in accordance with Council Directive 91/157/EEC on batteries and accumulators (as amended by Commission Directive 93/86/EEC and by Commission Directive 98/101/EC) and by Council Directive 2006/66/EC on batteries and accumulators and waste batteries and accumulators and repealing Directive 91/157/EEC.

**6.12.2** Where batteries and accumulators collected by the permit holder are of a hazardous nature as defined in the European Waste Catalogue (EWC) the permit holder shall adhere to the conditions relating to the collection of hazardous waste.

**6.12.3** Where the permit holder is collecting batteries or accumulators independently of an obligated producer or approved scheme, a record of the quantities, by weight or, as appropriate, by number of units, and categories of batteries shall be maintained in accordance with Article 29 of the Waste Management (Batteries and Accumulator Regulations 2008 (S.I. No 268 of 2008).

## **6.12 Wastes from Incineration**

**The Permit Holder is not authorised to collect this Waste Type**